

DOVER JOINT TRANSPORTATION BOARD

White Cliffs Business Park Dover Kent CT16 3PJ
Telephone: (01304) 821199 Facsimile: (01304) 872452

17 June 2013

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **DOVER JOINT TRANSPORTATION BOARD** will be held in the Council Chamber at these Offices on Thursday 27 June 2013 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Kate Batty-Smith on (01304) 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely



Chief Executive

Dover Joint Transportation Board Membership:

Dover District Council Members

Councillor N J Collor (Vice-Chairman)
Councillor T A Bond
Councillor B W Bano
Councillor J A Cronk
Councillor J H Goodwin
Councillor F J W Scales
Councillor R S Walkden

KALC Representatives (non-voting)

Town Council Representatives (non-voting):

Kent County Council Members

Councillor L B Ridings (Chairman)
Councillor P M Brivio
Councillor G Cowan
Councillor M R Eddy
Councillor G Lymer
Councillor S C Manion
Councillor E D Rowbotham

Mr K Gowland
Mrs S Hooper

Vacancy (Dover Town Council)
M Burnham (Deal Town Council)
P I Carter (Sandwich Town Council)

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.



2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Where a Member has a new or registered Disclosable Pecuniary Interest (DPI) in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Where a Member is declaring an Other Significant Interest (OSI) they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

4 **TERMS OF REFERENCE** (Pages 5 - 6)

To note the Dover Joint Transportation Board's Terms of Reference (attached).

5 **MINUTES**

To confirm the Minutes of the meeting of the Committee held on 11 April 2013 (to follow).

6 **APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN**

To note the appointment of County Councillor Leyland Ridings as Chairman and District Councillor Nigel Collor as Vice-Chairman respectively for the 2013/14 Council year.

7 **ENVIRONMENT, HIGHWAYS AND WASTE CABINET COMMITTEE (EHWCC)**
(Pages 7 - 26)

To note the attached Minutes of the EHWCC meeting held on 23 April 2013.

To note the attached reports that went to the meeting of the EHWCC held on 23 April 2013:

- Future Highways Programme
- Highways and Transportation Winter Service Review for 2012/13

8 **REAL-TIME BUS INFORMATION**

To receive a verbal update.

9 **HIGHWAY TRACKER SURVEY 2012** (Pages 27 - 36)

To consider the attached report of the Commercial Manager, Kent County Council.

10 **HIGHWAY WORKS PROGRAMME 2013/14** (Pages 37 - 45)

To consider the attached report of the Director of Highways, Kent County Council.

11 **EXCLUSION OF THE PRESS AND PUBLIC** (Pages 46 - 48)

The recommendation is attached.

The procedure for determining applications for on-street disabled persons' parking bays is attached.

MATTER WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

12 **APPLICATIONS FOR DISABLED PERSONS' PARKING BAYS** (Pages 49 - 57)

To consider the attached report of the Director of Environment and Corporate Assets.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting. Basic translations of specific reports and the Minutes are available on request in 12 different languages.

- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Kate Batty-Smith, Democratic Support Officer, telephone: (01304) 872303 or email: kate.batty-smith@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.